Quotation No: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**QUOTATION**

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Due Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**QUOTATION**

|  |  |
| --- | --- |
| QUOTATION TO:  **Mr. Client**  Main Address Here City, State, Zip Code  P: (222)333-4444  E: email@website.com | CONTRACTOR  **Project Name** |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **#** | **Description** | **Quantity** | **Rate** | **Total** |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| 4 |  |  |  |  |
| 5 |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  | | **SUBTOTAL** | |  |
| **TAX** | |  |
| **TOTAL** | | **$0.00** |

**Payment Instructions:**

* Payment is due upon receipt.
* Make checks payable to [Insert Payee Name].
* For questions regarding this invoice, contact [Insert Contact Information].

THANK YOU!