|  |  |
| --- | --- |
|  | ***COMPANY NAME***  Address Here  City, State, ZIP Code  T: (222)333-4444  E: email@webiste.com |

Invoice No. \_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |
| --- | --- | --- |
| **FROM** |  | **BILL TO:** |
| **NAME HERE**  Address here  City, State, ZIP Code  T: (564)265-0000  E: email@webiste.com |  | **Mr. CLIENT**  Address here  City, State, ZIP Code  T: (564)265-0000  E: email@webiste.com |

**PROJECT DETAILS:**

* **Project Name:** [Project Name]
* **Project Duration:** [Start Date] - [End Date]
* **Total Hours:** [Total Hours]
* **Hourly Rate:** $XX.XX

|  |  |  |  |
| --- | --- | --- | --- |
| **DESCRIPTION** | **HOURS** | **RATE PER HOUR** | **AMOUNT** |
|  |  |  |  |
|  |  |  |  |
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|  |  |  |  |
| **PAYMENT TERMS:**  Payment is due within **[Number of Days]** days of the invoice date. | SUBTOTAL: | |  |
| TAX: | |  |
| **TOTAL:** | | **$0.00** |

**Thank you for your business!**